

## **Digital Devices for Children and Young People – Home Use Agreement**

### **Please read & keep this for reference.**

In response to the Covid-19 crisis, the Scottish Government have made grant funding available for local authorities to assist children and young people experiencing digital exclusion. Appropriate digital devices, and where required, internet connectivity, are being offered.

The investment is intended to remove digital exclusion, enabling young people to remain connected with their learning networks and peers, should there be a return to part-time attendance or even further school closures. The investment will also provide wider access to online content generally. This will allow children and young people to undertake homework or other out of school learning which requires the use of digital tools.

While the device is intended primarily for education and home learning, it is accepted that the device may be used to access other public services available across the internet. Internet connectivity is restricted in schools however this does not apply when devices are used outside school buildings. Responsibility for ensuring only suitable web sites are being used at other times resides with both the child/young person and their parents/carers.

The Council is not responsible for any costs involved, nor content accessed, when the Internet is used out of school except for those where an additional MiFi device has been provided. These costs have been met for 12 months. Provision of data beyond this period will not be met by the Council.

Your child has been identified as someone who will benefit from this offer and as such the following device(s) are offered.

- Chromebook

Any devices and associated connectivity hardware are owned by Angus Council but loaned to pupils for the life of the device or until the pupil leaves school (whichever is sooner). It is expected to be 3 years until the warranty expires.

The Council will manage the offered device during its life and provide ongoing technical support. This will include the installation of apps on device which will be limited to those offered via the management systems used for the respective devices and approved by the Council as suitable for use. Direct technical or IT support will not be provided to end users at home.

Devices are under warranty, but we may seek to recover our costs from parents/carers in the event of any accidental damage, malicious damage or loss of the device or accessories. Alternatively, you can choose not to meet these costs and return the faulty device to the school. No replacement device will be issued in these circumstances.

Once the warranty period has expired, faults will only be repaired if the cost is met in full by parents/carers. If a device is determined to be beyond repair it must be returned to the school to ensure it is disposed of properly. Children and young people leaving school must return their device prior to leaving.

Recipients may take their device home once the contract document is signed and returned by a responsible adult.

### **End User Agreement**

All parties involved (pupils, parents/carers and the school) must agree with the terms and conditions outlined below.

#### **As a young person, I agree to:**

- Look after my device carefully at all times
- Charge up my device every night and bring the device into school every day unless told otherwise
- Always store my device safely when not in use

- Only use my device in lessons when instructed to by my teacher and close it or put it away when my teacher says so
- Only use apps on my device that my teacher has agreed I can use in the lesson
- Only use my device to record audio or video clips with the clear and explicit permission of everyone involved in the recording
- Never access inappropriate content on my device
- Not remove any security markings and not allow it to be subject to graffiti
- Immediately report any damage or technical problems to the school office

**As a parent/carer, I agree to:**

- Ensure that my child cares for and respects their device
- Immediately report any loss, damage or theft which happens out of school to the school office
- Meet the costs outlined at Appendix 1 where requested to do so by the school
- Ensure that the device is returned to the school if the child leaves the school, or at any other time following a request from a member of staff
- Monitor my child's use of the device on the Internet at home, to ensure that only appropriate websites are accessed

**The Council agrees to:**

- Provide each qualifying pupil with a device
- Provide internet access via a MiFi device and associated data package where required
- Provide pupils with a range of learning opportunities which make use of the device, both in school and at home
- Provide parents/carers with ongoing advice to help them support their child's use of their device
- Make sure that the device is working and that any warranty repairs are dealt with as quickly and effectively as possible
- Give pupils an introduction to using and caring for the device. This will include a session on security, e-Safety, maintenance and health and safety
- Provide wireless access to the Internet across the whole school site. Provision will be made after school to allow pupils to complete homework/carry out research using the internet if required
- Issue questionnaires to pupils and parents/carers to help us in our ongoing evaluation of the project

**Acceptable Use**

We expect all parties concerned (pupils, parents/carers and the school) to follow all the rules and procedures listed above. If, however a pupil breaks these rules then the school reserves the right to restrict or remove their access to any school digital facility. Specifically in this case:

- If a pupil persistently refuses to follow a teacher's instructions or stay on task, they may be told to put their device away for the rest of the lesson
- If a pupil accesses the Internet inappropriately or otherwise uses the device inappropriately, they may have their access to the internet in school withdrawn for a period of time. Parents/carers will be notified if this happens. For the avoidance of doubt the Council monitors its network for inappropriate use of technology in schools.
- In extreme cases, if a pupil persistently or seriously misuses their device, it will be removed from them by a member of the Senior Leadership Team or Pupil Support staff for a period of time. If this happens parents/carers will be invited in to help the school resolve this matter